

REGULAR COUNCIL MEETING

September 17<sup>th</sup>, 2018

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16<sup>th</sup> Street, on Monday, September 17th, 2018 at 5:30 p.m.

- Present: Williams, Crabtree, Brejnik, Johns
- Absent: Mann
- Others Present: Nita Schroff, Jacob Taylor, Tara Walker, Jerry Collins, and Jan Johns.
- Meeting Called to Order Mayor Todd Williams called the meeting to order at 5:30 p.m.
- Pledge of Allegiance The meeting opened with the Pledge of Allegiance.
- Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.
- Motion made by Alderman Randy Brejnik to approve the agenda and seconded by Alderman Charles Crabtree.

Johns - Aye  
Brejnik – Aye                      Crabtree – Aye

- Approve Bills Mayor Todd Williams called for a motion to approve or amend the bills.
- Alderman Charles Crabtree inquired about the two entries for the insurance. Nita Schroff, City Clerk, told Council she would talk to the financial officer.
- Motion made by Alderman Charles Crabtree to approve the bills with the correction and seconded by Alderman Randy Brejnik.

Johns - Aye  
Brejnik – Aye                      Crabtree – Aye

Bills 9-20-18

Border States Industries	47,242.15	Bethany Building Center	29.30
BSN Sports Collegiate	151.79	Carquest Auto Parts	886.14
K-5 Window Cleaning	45.00	Cole Hardware	6.00
Neopost USA	1,000.00	Cintas Inc.	274.32
Gilman City R-IV School	35.00	Constellation Newenergy	35,975.25
Metal Culverts Inc.	1,810.80	City of Bethany	10,285.23
Peopleservice Inc.	56,211.00	Dept. of Nat. Resources	4,981.89
Porter Trash Service	12,497.49	Fleet Services	3,812.69
Andereck, Evans, Widger	1,935.00	Grundy Electric Coop	1,218.75
Fischer Concrete	569.45	Gimson Pest Control Inc.	165.00
Harrison County Sheriff	62.00	Gumdrop Books	162.43
Hudlemeyer, Deana	80.00	Richo USA	325.61
Heitz Custom Cabinetry	650.00	Miscellaneous	680.00
ANR Pipeline Co.	15,261.00	KAAN AM & FM	79.50
AFLAC	1,512.13	Liberty National	826.60
Baker & Taylor Inc.	422.89	Maryville Typewriter	53.91

Missouri Lagers	12,502.67	Petty Cash	268.76
MO Joint Mun Elect	273,437.24	Pettijohn Auto Center	39,990.10
Midwest Public Risk	22,114.72	Petty Cash – Gym	35.00
MO One Call	58.50	Prinsco	410.16
Norris Quarries LLC	1,295.33	Remers Design	2,763.45

Total \$\$552,124.24

9-14-18

Rebekah D Turley	277.02	Randall J Mann	138.52
Cathy M Johnson	1,018.28	Randall G Brejnik	138.52
Robert T Williams	269.36	Lance Johns	138.52
Johnathan M Brown	851.41	Charles L Crabtree	138.52
Randy W Jennings	940.92	Jonne D Slemmons	2,317.25
Robert W Russell	953.01	Jacob R Taylor	1,148.37
Charlie D Bennett	887.03	Kenneth D Robertson	667.77
Brian K Jennings	868.01	Jesse M Sanders	750.78
Paul L Gard	1,063.07	Brian J Willis	965.16
Lela A Stottlemeyer	304.10	Ted G Clemmons	1,074.58
Gavin R Johns	170.69	Toby J Puffer	810.18
Maggie Jennings	166.58	Jacob Denum	1,330.70
Cole J Ellis	79.75	Curtis D Carlson	800.58
Jaunita E Schroff	1,140.96	Janee A Lehleitner	457.96
Leslie S Groom	894.92	Judith A Hinkle	102.38
Amber M Hoyle	1,056.63	Linda L Sanders	232.06
Brian S Groom	1,283.61	Michael R Lykins	1,059.57
Bryan E Holloway	1,157.18	Michelle L Schroff	1,027.68
Andrew J Alborn	932.22	Penny M Gardner	45.54
Trevor A Place	957.02	Jessica N Moraga	178.73
Brandon T York	1,041.77	Griffin L Jennings	112.67
Jesse M Miller	899.59		

Total \$ 30,849.17

Approve Minutes of September 4, 2018 Mayor Todd Williams called for a motion to approve or amend the Minutes of September 4, 2018.

Alderman Charles Crabtree asked if the vote on Alderman Randy Mann was correct with the “NAY”. City Clerk, Nita Schroff replied that it should be an “AYE”.

Motion made by Alderman Lance Johns to approve the Minutes of September 4, 2018 with the corrections and seconded by Alderman Randy Brejnik.

Johns - Aye  
Brejnik – Aye                      Crabtree – Aye

Alderman Charles Crabtree advised City Clerk, Nita Schroff the last part of adjourn statement needed to be removed.

Public Input	No Public Input at this time.
Administrative & Department Reports	<p>Assistant Administrator Jacob Taylor explained to Council they had approved for Electric Department to order supplies for 2019 Street Lighting Project if there were funds available after 2018 project.</p> <p>Kenny Robertson, Electric Superintendent, explained to Council Kriz-Davis was bought out by Border States. Border States was using the Electric Department's incorrect email address so we were not getting the invoices to be paid. After receiving a current statement from Border States all invoices have been accounted for and bill is current. Until this issue is completely corrected, we are holding off on purchasing the 2019 Street Light materials.</p>
Transformer	<p>Kenny Robertson, Electric Superintendent, told Council the transformer that was placed at the Bethany Fair Cattle Barn was the old Immanuel Baptist Church transformer.</p> <p>The City pays for all the overhead lines &amp; poles. If a business requests underground service the City figures the cost both ways and the business pays the difference.</p> <p>The City provided the church with a transformer and if they want to go to phase 3 they will have to purchase a new transformer. If anything goes wrong with the transformer the City pays for a new replacement. In the past the City charges the business half price for a used transformer. The Cost of the transformer would be \$6,641.00, Kenny Robertson, Electric Superintendent, recommends selling the 225 KVA transformers to the Bethany Fair for \$3,320.50.</p> <p>Motion made by Alderman Charles Crabtree to approve Kenny Robertson, Electric Superintendent recommendation to sell transformer to Bethany Fair for \$3320.50 and seconded by Alderman Lance Johns.</p> <p style="text-align: center;">Johns - Aye Brejnik – Aye                      Crabtree – Aye</p> <p>Assistant Administrator Jacob Taylor would like to pass an Ordinance for transformer and tree removal policies for the City. Mayor Todd Williams would like to include that tree or shrubs should not be planted a certain distance from electrical lines. Assistant Administrator Jacob Taylor will talk to other cities to see if they have anything in place.</p>
Street Paving 2018	The 2018 Street Paving is complete. Herzog will return to start backfilling along the streets when the weather is cooler.
Jeff Fitzgerald	The Planning & Zoning meeting is scheduled for October 8, 2018 in regards to closing certain streets.
Concrete Plant	Assistant Administrator Jacob Taylor contacted Tim Fischer to make him aware that he is responsible to get the survey or appraisal on the land by the asphalt plant. Tim understands and will notify the City when he has completed either one, so the City can go out for bids.
Bond Closing	USDA has requested the bond closing for the Waste Water Treatment Plant be added to the October 15, 2018 Council Meeting agenda.
Sealed Bids	Assistant Administrator Jacob Taylor told Council, a sealed bid auction of various equipment that is stored at the Power Plant located on the outer road is planned for September 20 & 21.

Lake Improvement Project	<p>Assistant Administrator Jacob Taylor told Council the final walk through with DNR and DEC is scheduled for September 25. Administrator Jonne Slemons would like to know if the City would like to have a grand opening at the lake for the new improvements. Mayor Todd Williams would like Assistant Administrator Jake Taylor to contact Missouri Department of Conservation and see if they are interested.</p>
1804 Alder	<p>Assistant Administrator Jacob Taylor has executed the transfer paperwork for the property at 1804 Alder. Closing is scheduled for October 22, 2018 and the \$10,000.00 from the seller will be sent after that date. Alderman Charles Crabtree asked Attorney Tara Walker if she had read the contract, which she hadn't. He was concerned if there was a well or any other costly concerns. Assistant Administrator Jacob Taylor will send contract to Attorney Tara Walker.</p>
Drought	<p>Assistant Administrator Jacob Taylor advised Council the water levels are up to normal levels at the Old City Lake.</p> <p>Motion made by Alderman Charles Crabtree to rescind the drought order and seconded by Alderman Lance Johns.</p> <p style="text-align: center;">Johns - Aye Brejnik – Aye                      Crabtree – Aye</p>
PeopleService	<p>Assistant Administrator Jacob Taylor told Council that Chris Cowell has taken George Hulet's position and George Hulet has taken Steve Guthrie's position.</p>
Phone Bids	<p>Assistant Administrator Jacob Taylor submitted bids for a new phone system. The bid includes 8 new phones, 1 conference phone, 4 wireless headset and installation with materials. The bids submitted were GRM Networks for \$6,480.31; and CSG, did not bid on items listed. Jacob Taylor recommendation is to go with GRM Networks since they were low bid and bid on everything for \$6,480.31. The budget amount was \$8,000.00.</p> <p>Motion made by Alderman Randy Brejnik to approve GRM Networks for \$6,480.31 and seconded by Alderman Charles Crabtree.</p> <p style="text-align: center;">Johns - Aye Brejnik – Aye                      Crabtree – Aye</p>
Packet Delivery	<p>Assistant Administrator Jacob Taylor asked the Councilman their preference on delivering their Council packet if they are not at home.</p> <p>Alderman Charles Crabtree would like the Police Department to keep it at the Law Enforcement Office if they cannot put it in the screen door. Mayor Todd Williams and Alderman Randy Brejnik would like theirs to be put inside their screen doors.</p> <p>Assistant Administrator Jacob Taylor expressed concern for when packets contain Closed Session information.</p>
Water Main Replacement	<p>The contractor Rodriguez has started on replacing the water main on 16<sup>th</sup> Street. Rodriguez should be completed on 16<sup>th</sup> Street in a couple of weeks. Then they will continue to 25<sup>th</sup> Street, and install water main on 30<sup>th</sup> Street.</p>
Oakland & Vandivert Properties	<p>Harrison County Commissioners informed the City they would accept any offer on those two properties as long as the offer covers the advertising of properties and pays one year of property taxes. These two properties were</p>

listed on the demolition list. The estimated cost for both properties would be \$529.65. Mayor Todd Williams would like a copy of the legal description to see the size of each lot.

Train Depot	Assistant Administrator Jacob Taylor told Council the Depot has been added to Missouri Preservation's list of "Places in Peril". This non-profit organization spreads awareness for organizations that have buildings that are in need of repair. They will work with us in the future to help save the building if we choose.
Bartlett & 14 <sup>th</sup> Street	Assistant Administrator Jacob Taylor told Council the tubes are installed on 14 <sup>th</sup> Street and Bartlett Street. The Street Department still has a lot of finishing work and needs to install some rip rap along the edge of the creek.
Improvements to City Hall	Assistant Administrator Jacob Taylor asked Council for some ideas on improvements for the interior and exterior of the City Hall building for 2019 budget. Councilman discussed putting together improvements and bidding out to contractors.
Council Reports and Comments	Alderman Lance Johns asked about paper that was in the packet. Nita Schroff, City Clerk, replied that a representative was asking for a refund on a late fee on their bill. Nita Schroff, City Clerk, explained that she refunded a late fee in December 2017, since they had never been late before and explained this would be the only time she would be refunding their late fee. They have been late 4 others times in the last 8 months.
Mayor Correspondence & Appointments	Mayor Todd Williams would like to appoint Cliff Addison to the Bethany Housing Authority to replace Alan Roberson  Motion made by Alderman Lance Johns to accept Mayor Todd Williams appointment of Cliff Addison to Bethany Housing Authority Board and seconded by Alderman Randy Brejnik.  Johns - Aye Brejnik – Aye                      Crabtree – Aye  Mayor Todd Williams would like to appoint Nick Fitzgerald to the TIF Board to replace Amber Hoyle.  Motion made by Alderman Lance Johns to accept Mayor Todd Williams appointment of Nick Fitzgerald to TIF Board and seconded by Alderman Randy Brejnik.  Johns - Aye Brejnik – Aye                      Crabtree – Aye  Mayor Todd Williams would like the Street Department to add some asphalt where the street cut was done for Brian Groom's new house.
Closed Session for Real Estate	Mayor Todd Williams asked for motion to go into Closed Session for Real Estate at 6:08 p.m.  Motion made by Alderman Randy Brejnik to go into close session for Real Estate and seconded by Alderman Charles Crabtree.  Johns - Aye Brejnik – Aye                      Crabtree – Aye
Adjourn	Motion made by Alderman Randy Brejnik to adjourn at 6:22 p.m. and seconded by Alderman Lance Johns.

Johns - Aye  
Brejnik – Aye

Crabtree – Aye

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Todd Williams, Mayor

ATTEST:

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Nita Schroff, City Clerk