

REGULAR COUNCIL MEETING

March 19th, 2018

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16th Street, on Monday, March 19th, 2018 at 5:30 p.m.

Present: Williams, Ishmael, Brejnik, Mann, Johns

Absent: None

Others Present: Jonne Slemmons, Nita Schroff, Jacob Taylor, Tara Walker, Jerry Collins, Jan Johns, Misty Oliver, George Hulet, Chris Cowell, Shannon Howe, Brian Groom, Charles Crabtree and Phil Conger.

Meeting Called To Order Mayor Todd Williams called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.

Motion made by Alderman Gene Ishmael to approve the agenda and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye Ishmael – Aye

Approve Bills Mayor Todd Williams asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Randy Brejnik to approve the bills as presented and seconded by Alderman Gene Ishmael.

Mann - Aye
Brejnik - Aye Ishmael – Aye

ANR Pipeline Co.	14,594.20	Heiman Inc.	7,500.00
Baker & Taylor	453.74	Hinkle, Judy	40.57
Bethany Building Center	106.53	Howe Co.	17,000.00
C & R Construction	14,760.00	Hudlemeyer, Deana	80.00
Cameron Newspapers	41.60	Independent Salt Co.	1,596.86
Carquest Auto	558.61	Industrial Sales	4,720.81
Cintas Inc	87.66	K-5 Window Cleaning	45.00
City of Bethany	9532.66	Lehleitner, Janee	15.72
Constillation Gas	33,760.26	Matheson Tri-Gas	242.07
Demco	50.79	Metal Culverts Inc.	8,977.00
Econo Signs	88.12	MO Joint Mun Elect	250,602.95
Ellis Tire	159.97	Municipal Emergency	149.00
Fleet Services	1,747.22	Norris Quarries LLC	646.71
Gimson Pest Control	165.00	O'Reilly Auto	298.57
Grundy Electric Coop	722.50	Peopleservice Inc.	56,211.00

Petty Cash	178.00	Ricoh USA	124.57
Petty Cash - Library	31.03	Trenton Coca-Cola	142.56
Porter Trash	12,827.71	Tyler Technologies	486.34
Quill Corp.	168.49	Victor L Phillips Co.	118.91
Ram Supply	234.98		

Total \$439,267.71

Payroll 03-02-18

Cathy M Johnson	1,019.81	Jonne D Slemons	2,305.27
Randy W Jennings	888.17	Jaunita E Schroff	1,202.22
Robert W Russell	959.76	Trayce D Warner	1,467.38
Charlie D Bennett	877.90	Leslie S Groom	911.82
Brian K Jennings	857.85	Jacob R Taylor	1,014.30
Lela A Stottlemeyer	257.16	Brian S Groom	1,294.15
Paul L Gard	1,061.19	Bryan E Holloway	1,144.52
Johnathan M Brown	908.33	Hailey J Carter	114.18
Andrew J Alborn	932.75	Elizabeth M Whitney	36.25
Gavin R Johns	230.80	Trevor A Place	958.30
Maggie Jennings	21.75	Jacob Denum	936.40
Hailey S Henry	76.12	John W Findley	693.92
Michael R Lykins	980.95	Janee A Lehleitner	578.40
Judith A Hinkle	135.81	Linda L Sanders	90.80
Kenneth D Robertson	867.26	Jesse M Sanders	726.94
Brian J Willis	932.05	Ted G Clemmons	1,064.65
Toby J Puffer	816.39	Michelle L Schroff	1,038.69
Penny M Gardner	815.36	Ann M Kohler	388.86
Cole J Ellis	74.30	Randall Mann	92.35
Dale E Ishmael	92.35	Randall Brejnik	92.35
Robert T Williams	269.36	Lance Johns	92.35
Rebekah D Turley	428.64		

Total \$29,748.17

Payroll 03-16-18

Cathy M Johnson	1,075.08	Jonne D Slemons	2,427.44
Randy W Jennings	951.79	Jaunita E Schroff	1,268.94
Robert W Russell	1,093.29	Charlie D Bennett	936.38
Leslie S Groom	957.54	Rebekah D Turley	1,121.46
Brian K Jennings	900.45	Jacob R Taylor	1,014.30
Lela A Stottlemeyer	356.20	Brian S Groom	1,366.46
Paul L Gard	1,214.09	Bryan E Holloway	1,209.14
Johnathan M Brown	950.81	Hailey J Carter	126.87
Andrew J Alborn	1,066.18	Elizabeth M Whitney	19.94
Gavin R Johns	151.60	Trevor A Place	1,046.37

Maggie Jennings	130.49	Jacob Denum	1,178.14
Hailey S Henry	74.30	Cole J Ellis	83.37
Michael R Lykins	1,035.35	Janee A Lehleitner	244.94
Judith A Hinkle	206.85	Linda L Sanders	183.63
Kenneth D Robertson	709.71	Jesse M Sanders	772.47
Brian J Willis	982.42	Ted G Clemmons	1,131.27
Toby J Puffer	864.44	Michelle L Schroff	1,102.57
Penny M Gardner	815.36	Ann M Kohler	422.31

Total \$29,191.95

Alderman Gene Ishmael asked why some accounts in the Financial package which have no activity are still being printed and why there is an outstanding check on the court account. Nita Schroff, City Clerk, explained that the Court account was from 2016 and it missed getting sent to the State. Administrator Jonne Slemmons told Council CDBG account will be getting funds transferred into it and the other account has been requested to be closed.

Approve Minutes of March 5, 2018 Mayor Todd Williams called for approval or correction of the Council Minutes of March 5, 2018.

Motion made by Alderman Gene Ishmael to approve the minutes of March 5, 2018 and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye Ishmael – Aye

Public Input No public input at this time.

Alderman Lance Johns enter meeting at 5:35 p.m.

2018 Water Main Project Administrator Jonne Slemmons submitted the 2018 Waterline Replacement & Extension Project to the Council. The bids submitted were from Howe Company for \$34,000.00 and Snyder & Associates for \$26,000.00. While Snyder & Associates' bid was the low bid, Howe's project schedule was more favorable, and past performance was also a consideration.

Motion made by Alderman Randy Mann to approve Howe's Company for the 2018 Water Main Project for \$34,000.00 and seconded by Alderman Randy Brejnik.

Mann – Aye Johns - Aye
Brejnik – Aye Ishmael – Aye

Administrator & Department Reports No public input at this time.

Wastewater Treatment Plant Administrator Jonne Slemmons explained to Council there has been some issues with the new Wastewater Treatment Plant and believes some are design issues. The Council had some questions for George Hulet and Chris Cowell, People Service, about the ladder in the wet well. Mayor Todd Williams stated it needs to be OSHA-compliant. Chris Cowell & George Hulet told council there are safety devices that are required to be used when going into the wet well. Administrator Jonne Slemmons will be

working with Snyder & Associates to resolve all of the outstanding issues.

Feasibility Study	Administrator Jonne Slemons and Assistant Administrator Jacob Taylor reviewed the feasibility study and have sent their comments and corrections to the contractor. A retail market report will be included in the final document.
Dale Subdivision	The Dale Subdivision re-zoning request and preliminary plat will go before the Planning & Zoning Commission on March 23 and will be presented to Council on April 2, 2018.
LOIS	KCP & L has developed a new database called Location One Information System (LOIS) that is being adopted by the Missouri Department of Economic Development. The City can list all the land and buildings they have available for development for marketing to businesses interested in locating in Bethany. It is also used by DED to identify possible matches for businesses seeking Missouri locations for their business. This database is free of charge.
Kum & Go	A new service may soon be offered at Kum & Go, which could generate interest by local entrepreneurs in providing a ride service or an indoor family recreation spot. More information will be provided when the project owner approves.
Old City Lake Dam	The construction bidding process is underway. Shannon Howe (Howe Company) and Jonathan Hoflander (Olsson Associates), design engineer for the Lake Improvement Project, are coordinating on schedule issues for work at the south end of the dam on both projects. The dam work will proceed first and then the Old City Lake portion of the Lake Improvement Project will proceed after the dam is completed. The Dam Construction Pre Bid meeting is scheduled for March 28, 2018, and Bid Opening for April 11 th , 2018.
Lake Improvement	Construction bids were opened on March 15, 2018 with the lowest bid being \$55,000.00 lower than last year's low bid. The bids are being checked and reviewed.
Utility Billing	Assistant Administrator Jacob Taylor told Council his recommendation to decrease the written off bills is to cease making any more arrangements, turn off utilities if the amount due is not paid by cutoff date (the fourth Wednesday of month), and to notify the landlords and customers when the bills are not being paid. Tara Walker, City Attorney, recommends adopting policies and procedures via ordinance, for this action. No individual with unpaid debt to the City will be allowed to turn on utilities in his or her name without first paying any past due amount owed. Those with current arrangements for payment will be allowed to fulfill them. The Council discussed if there was a statute of limitations on collecting charge off bills. Tara Walker, City Attorney, answered that it is 10 years.
Old Dollar General	Administrator Jonne Slemons told Council the broker appraised the building at \$40,000.00 and the owner is asking \$150,000.00. The Administrator has not heard from the owner, and has had no reason to hear from him. The Council, if interested in making an offer, can do so.
Train Depot Building	Administrator Jonne Slemons is compiling a list of structural engineers to bid on assessment of the damage.
Treasurer	The applications for the Treasurer position have been reviewed and the first round of interviews will start on March 30, 2018.
eCode 360	Administrator Jonne Slemons told Council the City is currently paying around \$1,500.00 each year for codification of new ordinances and does

not recommend the additional cost at this time for eCode 360.

TAP Administrator Jonne Slemons presented to the Council the final bill on the TAP SRTS to contractor Hoggatt Excavating Inc. The final bill is \$4,800.00 and the paperwork needs to be sent to DNR for the City refund.

Motion made by Alderman Gene Ishmael to approve the final paperwork to Hoggatt Excavating for \$4,800.00 and seconded by Alderman Randy Mann.

Miles – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Primary Wire for Stock Administrator Jonne Slemons submitted bids for Kenny Robertson, Electric Department, for 2500 foot of Primary wire for stock. The bids submitted was Kriz-Davis for \$3,962.75; Anixter for \$4,500.00: and AECl for \$4,700.00. Kenny Robertson, Electric Superintendent, recommendation is to go with Kriz-Davis for \$3,962.75. Administrator Jonne Slemons can authorize the expense.

Carport Administrator Jonne Slemons told Council she and Jacob Denum, Code Enforcement Officer, will meet with Gary Adcock about his carport he wants to enclose.

Porter Trash Administrator Jonne Slemons told Council Porter Trash hauled ten large loads of brush from the compost.

New Pickup Administrator Jonne Slemons submitted bids for the Gas Department's new pickup. The bid submitted was a state bid from Pettijohn Auto Center. The bid was for \$36,349.90. After further discussion, the Council would like to see a bid on a dually one-ton pickup so it could push snow after it is depreciated.

Siding & Windows Administrator Jonne Slemons submitted bids for the siding and windows and double steel door for the gas building. The bids submitted were Spurling for \$14,000.00; Roy Pankau no bid; and Girsch for \$15,060.00. Kenny Robertson, Electric Superintendent recommendation is to go with Spurling since he is low bid and local contractor.

Motion made by Alderman Lance Johns to approve Spurling for \$14,000.00 and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Oversized Door Administrator Jonne Slemons submitted bids for the 12 X 12 garage door at the Gas Department. The bids submitted were Spurling \$13,000.00; Roy Pankau no bid; and Girsch no bid.

Motion made by Alderman Randy Brejnik to accept bid from Spurling for \$13,000.00 and seconded by Alderman Gene Ishmael.

Mann – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Odorintensity Machine Administrator Jonne Slemons presented bids for the Gas Department for an Odorintensity Machine. The bids submitted were for Bob Scullion & Assoc for \$3,737.41; Transcat for \$3,853.00; and T Equipment for \$3,467.70. Administrator Jonne Slemons will authorize the purchase from T Equipment for \$3,467.70.

MSA 340 Administrator Jonne Slemons presented bids for the Gas Department for a

Electrical Fusion Machine	340 Electrical Fusion Machine. The bids submitted were from Industrial Sales for \$3,600.00; and Groebner for \$3,710.83. Administrator Jonne Slemons will authorize the purchase to Industrial Sales for \$3,600.00.
2018 Street Light Project – Material	<p>Administrator Jonne Slemons submitted bids for material for the 2018 Street Light Project. The bids were Kriz – Davis for \$71,078.12; Anixter for \$46,564.38 did not bid on poles and anchors; and Irby for \$78,726.96.</p> <p>Motion made by Alderman Gene Ishmael to approve Kriz – Davis for \$71,078.12 and seconded by Alderman Randy Brejnik.</p> <p style="text-align: center;"> Mann – Aye Johns - Aye Brejnik – Aye Ishmael – Aye </p>
Council Report & Comments	<p>Alderman Randy Brejnik thinks a decision needs to be made if the Fire Department is at their permanent location. If so, lights need to be installed on that street to warn people when there is a fire and trucks will be leaving the building.</p> <p>Alderman Randy Brejnik would like to see a community room built west of the Fire Station.</p> <p>Alderman Gene Ishmael said Bethany Enterprise would like to thank the Electric and Street Department for trimming the trees around the Masonic Lodge.</p> <p>Alderman Gene Ishmael asked about the State Audit. Administrator Jonne Slemons replied that she does not have any new information</p> <p>Alderman Gene Ishmael would like to know if Administrator Jonne Slemons found out what changes was done on the International Code Books. Administrator Jonne Slemons replied she had not found out yet.</p>
Mayor’s Comments & Appointments	<p>Mayor Todd Williams would like to appoint Steve Koon and Vickie Lloyd to the Bethany 136 Community Improvement District.</p> <p>Motion made by Alderman Lance Johns to accept Mayor Todd Williams appointments to Bethany 136 Community Improvement District of Steve Koon and Vickie Lloyd and seconded by Alderman Randy Mann.</p> <p style="text-align: center;"> Mann – Aye Johns - Aye Brejnik – Aye Ishmael – Aye </p> <p>MoDot will be making changes to the turning lanes at 38th Street and 39th Street.</p>
Closed Session	<p>Motion made by Alderman Randy Brejnik to go into Closed Session for Personnel at 6:32 p.m. and seconded by Alderman Randy Mann.</p> <p style="text-align: center;"> Mann – Aye Johns - Aye Brejnik – Aye Ishmael – Aye </p>
Adjourn	<p>Motion made by Alderman Randy Mann to adjourn at 8:01 p.m. and seconded by Alderman Lance Johns.</p>

Todd Williams, Mayor

ATTEST:

Nita Schroff, City Clerk