

REGULAR COUNCIL MEETING

March 18th, 2019

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16th Street, on Monday, March 18th, 2019 at 5:30 p.m.

Present: Williams, Crabtree, Johns, Brejnik, Mann

Absent: None

Others Present: Tara Walker, Jacob Taylor, Jerry Collins, Phil Conger, Nita Schroff, Jan Johns, Truman Doolittle, Misty Oliver, Stuart Johnson, and Norman Newlin.

Meeting Called To Order Mayor Todd Williams called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.
 Motion made by Alderman Lance Johns to approve the agenda and seconded by Alderman Randy Mann.

Mann – Aye Johns - Aye
 Brejnik - Aye Crabtree – Aye

Approve Bills Mayor Todd Williams called for a motion to approve or amend the bills.
 Motion made by Alderman Charles Crabtree to approve the bills and seconded by Alderman Randy Brejnik.

Mann – Aye Johns - Aye
 Brejnik - Aye Crabtree – Aye

3-18-19

ANR Pipeline	13,322.54	Gimson Pest Control	135.00
Baker & Taylor	528.90	Groebner & Assoc	1,658.30
Bethany Building Ctr	95.52	Grundy Electric	829.75
Border States Ind.	7,437.92	Harrison Co Sheriff	26.00
Carquest Auto	308.70	Hudlemeyer, Deana	80.00
Cintas Inc.	182.71	John Deere	40,459.82
COB (Uniform)	50.00	John Deere	369.28
COB (Pool)	9,518.27	Judy Hinkle	100.00
Constellation	35,699.22	KC Life Ins.	169.50
Econo Signs	163.66	Little Clara's Garden	85.50
Elecsys	24.00	Mefford Pest Control	45.00
Fink, Richard V	75.00	Midwest Public Risk	22,484.14
Fleet Services	3,510.65	MO Joint Mun.	249,279.48

MO Sales Use Tax	16,510.97	Ricoh USA	162.40
Neopost USA	1,100.00	Sanders Electric	499.89
O'Reilly Auto	191.46	Standard Press	76.00
PeopleService	57,504.00	Trenton Coca-Cola	162.12
Pettijohn Auto	6.66	Tyler Tech	5,431.41
Porter Trash	12,520.89	Uline	89.30
Quill	1,188.64	Wellsaw	80.37
Ram Supply	44.86	Central Bank	7,617.78

\$489,825.61

3/12/19

Jaunita E Schroff	1,224.59	Janee A Lehleitner	353.93
Rebekah D Turley	13.09	Judith A Hinkle	196.48
Leslie S Groom	885.96	Linda L Sanders	232.19
Amber M Hoyle	1,100.31	Michael R Lykins	1,019.16
Norman L Newlin	919.13	Michelle L Schroff	1,069.06
Brian S Groom	1,294.83	Shiloh G Peters	640.24
Bryan E Holloway	1,360.99	Gavin R Johns	149.18
Andrew J Alborn	982.91	Griffin L Jennings	191.67
Trevor A Place	1,046.93	Alondra Dianas	89.35
Brandon T York	912.67	Cathy M Johnson	1,046.24
Jesse M Miller	909.52	Johnathan M Brown	833.99
Jacob R Taylor	1,744.18	Randy W Jennings	1,137.77
Kenneth D Robertson	710.74	Robert W Russell	1,213.01
Jesse M Sanders	804.96	Charlie D Bennett	1,095.55
Brian J Willis	987.78	Brian K Jennings	944.14
Toby J Puffer	942.02	Paul L Gard	1,071.37
Derek S McClure	886.16	Lela A Stottlemeyer	326.23
David Kinnison	535.63	Maggie Jennings	483.00
Curtis D Carlson	1,013.63	Cole J Ellis	41.70

Total \$ 30,410.29

Approve Minutes Mayor Todd Williams called for a motion to approve or amend the Minutes of March 4th, 2019.

Motion made by Alderman Randy Brejnik to approve the Minutes of March 4th, 2019 and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Public Input	Truman Doolittle asked the Council how he can find out about the abandon vehicles. Administrator Jacob Taylor replied that he will address the issue in his report. Attorney Tara Walker is working on an ordinance for the vehicle nuisance.
Administrator & Department Reports	
City Lake Road	Administrator Jacob Taylor told Council that he talked to Barry Jennings, Jefferson Township Member, about if the City would help with the repair of the New City Lake Road. Jefferson Township does not have the funds to repair the road and would like the City to pay a portion.
Crestview Road	Administrator Jacob Taylor told Council that the Street Department has put on 150 ton of gravel for Crestview Road. Administrator Jacob Taylor received a note from a doctor explaining that Mrs. Streett is in very poor health and needs the ambulance to be able to travel on the road. The road did have gravel applied in August 2018. Alderman Randy Brejnik remarked that a grader needs to knock down the ruts before applying more gravel. Mayor Todd Williams commented that the ditches are in need of being fixed, he agrees with Alderman Randy Brejnik on the ruts needing to be knocked down and added a roller needs to be applied before any more rock is applied to Crestview Road. Alderman Randy Brejnik posed a question to Attorney Tara Walker, asking if the City has any liability issue due of the letter from the doctor. Attorney Tara Walker explained that as long as the City is showing progress and is in the budget amount the City has no liability.
Vo-Tech	Administrator Jacob Taylor talked to the Vo-Tech and they are not interested in the Alder property. Administrator Jacob Taylor will be advertising the properties starting on March 27, 2019.
G Suite	Administrator Jacob Taylor will be entering into an agreement with Cave Consulting to provide the City with 23 email addresses and have unlimited cloud storage for \$348.33 per month for a yearly total of \$ 4,179.96. This product will allow our office to digitize nearly all the back file and work with the chrome books proposed for Council. In addition the cloud storage comes at a very competitive price and will help us create a new web page. Administrator Jake Taylor told Council it is under his authorization amount of \$5,000.00 to purchase and confirmed idea and amount with IT Brian Foncesca.
Water Quality	PeopleService has bought to the attention of Administrator Jake Taylor a non-toxic alga which has become an issue with our water supply due to ice on the surface of the lake. Normally PeopleService would treat the lake but are having to treat it currently when it comes into the plant. The water is safe to drink and does not affect the safety of the public. This has been confirmed with a lab in North Carolina and once the ice is gone it will be much easier to treat the lake.
City Hall Exterior Repairs	Administrator Jacob Taylor presented color scheme for the siding, faux brick and the roof for the city hall repairs. Mike Spurling will order the materials and is planning on completing the project by late April. The brick will be 33” from the bottom, sandstone for the siding and hunter green for the roof.
Safety Manual	Administrator Jacob Taylor told Council that per MIRMA a Loss Prevention

Manual needs to be adopted. Administrator Jacob Taylor would like the Council to read over the manual and request any changes in advance so an ordinance can be presented at the April 1st council meeting.

Bowling Alley Administrator Jacob Taylor told Council that the north side of bowling alley has been demolished and plans there are to demolish the south side. Code Enforcement, Norman Newlin, replied that the owner was waiting for weather to have the brick hauled off.

TAP Administrator Jacob Taylor has signed the contract and sent a copy of Ordinance # 1316 to MoDot. We are waiting for the approval to go out for engineering.

Fire Truck Administrator Jacob Taylor told Council that David Kinnison, Fire Chief, and Paul Gard, Motorpool, passed the inspection of the fire truck at Roland, Iowa. The Roland Fire Department would like to have a \$3,500.00 deposit.

Motion made by Alderman Charles Crabtree to approve the \$3,500.00 deposit for the purchase of the fire truck with approval from Tara Walker, City Attorney, on the contract and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Economic Development Administrator Jacob Taylor met with Jackie Spainhower to discuss potential partnership opportunities with regards to economic development within Harrison County.

MIRMA Administrator Jacob Taylor told Council that the City received an 86% on the annual MIRMA report. We had an increase in salary from 2017 to 2018 by 9% which may increase our yearly insurance coverage rate. We had a decrease in salary for 2018 to this year by -5%. Several items were cited on the Park Department that was reoccurring. Some documents were not found on safety and building inspections.

Nuisance Procedures Administrator Jacob Taylor showed Council an ordinance that Trenton is currently using concerning vehicles on residents personal property, that he would like to use as a template.

Gas/Electric Department Building Administrator Jacob Taylor will run an ad in the paper for four weeks starting March 20, 2019 on bids for the new Gas/Electric Department Building. Kenny Robertson, Electric Superintendent will get specs together for bidding parties. We will have a bid package ready for the April 15th meeting.

Council Reports & Comments Alderman Charles Crabtree said that there are some street signs down in the Countryside East Addition.

Alderman Charles Crabtree reported that where a contractor bored under the street in Countryside East needs some attention because it is washing out.

Alderman Charles Crabtree asked about passing an ordinance concerning the Amish not cleaning up after their horses when they come to town.

Alderman Lance Johns asked about the volunteered Fire Department application. Administrator Jacob Taylor replied that he spoke with the individual and it has been resolved.

Alderman Randy Mann would like estimates on the utility bills late fees.

Alderman Randy Mann asked if the Fire Department normally bills for residence that have calls for carbon monoxide investigations. Nita Schroff, City Clerk, responded that they haven't in the past.

Mayor
Correspondence
& Appointments

Mayor Todd Williams would like to appoint Shirley Madison to the Bethany Housing Board.

Motion made by Alderman Lance Johns to accept Mayor Todd Williams appoint of Shirley Madison to the Bethany Housing Board and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Mayor Todd Williams does not believe that the Fire Department emblem should have a bulldog in it.

Adjourn

Mayor Todd Williams asked for a motion to adjourn.

Motion made by Alderman Randy Brejnik to adjourn at 6:26 p.m. and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Todd Williams, Mayor

ATTEST:

Nita Schroff, City Clerk