

REGULAR COUNCIL MEETING

October 2nd , 2017

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16th Street, on Monday, October 2nd, 2017 at 5:30 p.m.

Present: Williams, Ishmael, Brejnik, Mann, Johns

Absent: None

Others Present: Jonne Slemons, Nita Schroff, Tara Walker, Jan Johns, Stuart Johnson, Jerry Collins, Shannon Howe, Marvin Casady, Danny Anderson, Jake Taylor, Brian Groom and Phil Conger.

Meeting Called To Order Mayor Todd Williams called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.

Motion made by Alderman Gene Ishmael to approve the agenda and seconded by Alderman Randy Mann.

Mann – Aye Johns - Aye
Brejnik – Aye Ishmael – Aye

Approve Bills Mayor Todd Williams asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Alderman Randy Mann asked if the Family Tree Company is an annual fee. Administrator Jonne Slemons said it is an annual fee.

Motion made by Alderman Lance Johns to approve the bills as presented and seconded by Alderman Randy Brejnik.

Mann - Aye Johns - Aye
Brejnik - Aye Ishmael – Aye

Andereck, Evans, Widger	2,880.00	Fonseca, Brian	375.00
Barco Municipal Products	360.90	Gallatin Truck & Tractor	373.46
Bethany Building Center	403.19	Gilman City R-IV	25.00
Casady Motor & Imp.	74.24	GRM Networks	1,284.05
Central Bank	9,982.21	Harrison County Ad-Visor	48.00
Cintas Inc.	51.63	Harrison CO Treasurer	3,125.00
City of Bethany	14,828.63	Inland Truck Parts	226.55
Cole Hardware	55.96	John Deere Financial	477.53
Commerce Bank	653.67	Knapheide Truck	60.04
Conrad & Higgins CPA	11,250.00	Matheson Tri-Gas Inc.	95.52
Constellation NewEnergy	49,456.91	MES - Midam	697.27
Core & Main LP	2,550.00	Midwest Mobile Radio	1,091.35
Deana Hudlemeyer	80.00	Midwest Public Risk	19,353.75
Elecsys International	24.00	Miscellaneous	1,768.01
Ellis Tire	49.75	MO Sales Use Tax	17,534.68
Fischer Concrete Services LLC	445.00	Municipal Emergency Serve	161.00
Five Star Electric	43,743.00	Norris quarries LLC	433.02

Olsson Associates	13,625.00	Emery Sapp & Sons STIF	275,639.71
Peopleservice Inc.	55,001.00	Foley Company	500,742.73
Petty Cash	573.52	Utility Consultants Inc.	65.00
Porter Trash Service	25,355.35	Utility Sales & Service	572.00
Remmers Design	1,434.70	Walmart	1,277.12
Sanders Electric	968.40	Winners Circle Award	129.20
Trenton Coca-Cola	153.60		
Uline Inc.	91.26		
Howe Company STIF	7,663.00		
Howe Company STIF	42,953.00		
Verizon Wireless	293.54		

Total \$1,110,556.45

Payroll
09 -29 -17

Jonne D Slemons	1,654.67	Trevor A Place	1,180.74
Jaunita E Schroff	1,269.60	Jesse M Sanders	715.33
Trayce D Warner	1,168.41	Leslie S Groom	899.14
Brian S Groom	1,247.42	Bryan E Holloway	1,225.92
Aaron S Parkhurst	13.25	Andrew J Alborn	1,025.39
Kenneth M Bake	1,064.25	Jacob Denum	1,221.13
John W Findley	552.10	Michael R Lykins	1,068.25
Janee A Lehleitner	490.27	Elizabeth M Whitney	14.13
Judith A Hinkle	119.09	Linda L Sanders	228.02
Kenneth D Robertson	1,246.51	Brian J Willis	906.85
Ted G Clemmons	1,151.18	Toby J Puffer	1,017.09
Paul L Gard	1,164.74	Maggie Jennings	144.30
Brian K Jennings	823.30	Randy M Jennings	1,072.53
Michelle L Schroff	1,223.09	Ann M Kohler	447.66
Cathy M Johnson	1,047.18	Robert W Russell	1,159.29
Charlie D Bennett	946.81	Cole J Ellis	93.61
Gavin R Johns	186.81	Hailey S Henry	70.65
Lela A Stottlemeyer	307.90	Johnathan M Brown	901.37

Total \$29,037.98

Approve Minutes of September 18th, 2017 Mayor Todd Williams called for the approval or correction of the Regular Minutes of September 18th, 2017.

Motion made by Alderman Gene Ishmael to approve the minutes of September 18th, 2017 and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Yearly Audit Report Administrator Jonne Slemons explained that the annual audit needs approved. The auditor's only finding was not having satisfactory personnel in the office to ensure complete checks and balances.

Alderman Gene Ishmael responded that there is some verbage errors and some information is duplicated that needs removed.

Administrator Jonne Slemons noted the changes to be made on the Audit Report.

Motion made by Alderman Randy Brejnik to approve the yearly audit with correction on verbage and duplicates seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Public Input	Mayor Todd Williams asked for Public Input. No Public Input at this time.
Administrator & Department Reports	Mayor todd Williams asked for the Administrator and Department Reports.
Police Car	Administrator Jonne Slemons advised Council Chief Brian Groom received a very disappointing appraisal on the Police vehicle. Chief Brian Groom is planning to list on Purple Wave Auction site.
Tree Trimming in Daily Addition	Complaint received concerning Daily Addition trees hanging over Daily Road. Grundy Electric has not responded to date. Administrator Jonne Slemons offered two solutions; homeowners could trim trees or the City can trim trees that overhang Daily Road.
Water leak	Administrator Jonne Slemons advised Council on water leak at service line leading from the water meter to the home of Shawn Noel. The City Ordinance currently does not explain who is liable. Administrator Jonne Slemons consulted with Tara Walker, City Attorney concerning the Ordinance and as it currently reads the City has responsibility on the cost of fixing water leak. The cost to fix was very little, and the City fixed the line. Tara Walker, City Attorney, suggested drafting an Ordinance to explain who is liable, based on various waterline configurations in Bethany. The new Ordinance is in work at this time.
McDaniel Property	Jacob Denum, Code Enforcement, sent a letter to the property owner on Main Street about the weeds and trash. Alderman Randy Mann replied the property on Main Street looks better.
Bartlett Street	The Street Dpartment is working on Bartlett Street. The Street Department is doing grading and ditching along Bartlett Street. The plan is to add Bartlett Street to the Street Project for 2018 for paving. The cold mix asphalt mentioned at the last Council meeting on September 18 th , 2017 was intended for use in the potholes along Bartlett Street, not for paving the whole street.
Foley Property	Administrator Jonne Slemons told Council the Street Department will start on the drainage issue on Beekman after they complete Bartlett Street.
Sealing Cracks	Larry Griffin, Street Consultant, and Randy Jennings, Street Superintendent looked at cracks in the asphalt in Daily Addition and throughout the City. Larry Griffin, Street Consultant, explained cracks are not uncommon. The cracks need to be filled and the Street Department is getting bids. The asphalt at City Hall parking lot is bad but is livable and the Gym parking lot is unrepairable and will need to be repaved.

Vandalism	<p>The Library has had more vandalism. There has been additional graffiti reported and the clock box was pulled away from the structure.</p>
Walking Bridge	<p>Administrator Jonne Slemons told Council the 10th Street walking bridge on West Main, which goes across East Fork Creek to North Park, will need to be taken down.</p> <p>Jacob Denum, Code Enforcement, spoke to Young's Towing for assistance.</p> <p>MIRMA has objected to bridge for a long time.</p> <p>Mayor Todd Williams stated if the City needs a portable welding to place metal at the entrance of the bridge, then he would volunteer Kansas City Peterbuilt to send a truck.</p>
Flu Shots	<p>Administrator Jonne Slemons advised Council in the past the City has received free flu shots from the Health Department for a donation.</p> <p>Administrator Jonne Slemons asked if the Council was interested in having the City participate this year.</p> <p>Mayor Todd Williams stated if 50% of the employees were interested then the City may consider participating with a donation.</p> <p>Nita Schroff, City Clerk, advised only 8 to 10 employees took advantage of the free flu shot last year.</p>
Babe Adams Ballfield	<p>Update on the Babe Adams Ballfield. The ballfield is almost completed fencing and light poles are done, the remaining to do list is concrete and dirt work to complete the project.</p>
South TIF	<p>Emery Sapp & Sons Inc. has submitted payment #2 for 30th Street Project. The amount is \$275,639.71. Derin Campbell has supplied photos of the progress.</p> <p>Shannon Howe of Howe Company advised Council paving is scheduled next week and project should be completed by November 5th to November 11th, 2017.</p>
Bypass Pipeline	<p>Olsson Associates is working to finish the design on bypass piping for the Old City Lake. Olsson Associates does not believe it is feasible to bore under Hwy 69 because of all the solid rock in addition to upgrade the pumps. With this in mind Olsson Associates will present designs for two alternatives.</p>
Portable Generator	<p>Administrator Jonne Slemons submitted the Gas Department bids for a portable generator. The bids submitted are Carquest for a DeWalt for \$3,475.71; Power Mate Portable Generator for \$3,113.06; Generac Portable Generator for \$2,999.00; Northwest Implement for \$4,295.00 and no bids received for O'Reilly's and Orscheln.</p> <p>Ted Clemmons, Gas Superintendent, recommendation is to go with Generac for \$2,999.00 from Carquest.</p> <p>After further discussion from the Council on the vendors Mayor Todd Williams asked if Toby Puffer, Gas Department, needs to get bids in the future for the Gas Department.</p> <p>Administrator Jonne Slemons added since the cost is under her authorization limit she will proceed with the low bid.</p>

Transmission	<p>Administrator Jonne Slemons submitted bids from Motorpool for a transmission for a 2007 Chevy pickup.</p> <p>The bids submitted were O'Reilly for \$2,395.12; Carquest for \$2,204.98 and Pettijohn's for \$2,383.18.</p> <p>Paul Gard, Motorpool, commented on the bid sheet that all bids indicate the 2007 Chevy pickup computer will need reprogrammed.</p> <p>Mayor Todd Williams stated if the 2007 Chevy pickup was going to be sold then just get a salvage transmission.</p>
Postage Meter	<p>The office postage meter is under a five year contract. The proposal is to upgrade the meter and sign contract for another five years. The Council had several questions and Administrator Jonne Slemons would like to table this until next meeting.</p>
Overtime	<p>Alderman Randy Mann inquired about vehicle accident Jacob Denum, Fire Chief, was at to receive overtime.</p> <p>Alderman Randy Mann voiced concerns if this was a City vehicle and Administrator Jonne Slemons advised it was not a City vehicle.</p>
Memorials at Park	<p>Administrator Jonne Slemons told Council Michelle Schroff, Park and Recreation Director, is working on a list of the memorials. The list was provided, and will be updated as needed going forward.</p>
Dog Waste Bags	<p>Michelle Schroff, Park and Recreation Director included a request in her report for the installation of doggy bags for people to clean up after their animals.</p> <p>Mayor Todd Williams answered that if there is a problem then Michelle Schroff, Park and Recreation Director can include this for purchase in next year's budget.</p>
Council Reports and Comments	<p>Alderman Gene Ishmael asked about progress on signs for the compost.</p> <p>Administrator Jonne Slemons replied she will add compost signs back on her list.</p> <p>Alderman Gene Ishmael asked Administrator Jonne Slemons if she has had an opportunity to look at grants for the Police Department.</p> <p>Administrator Jonne Slemons advised she had not as she has been on vacation for two weeks.</p> <p>Alderman Gene Ishmael was coming back from Kansas and saw fire trucks for sale and would like Jacob Denum, Fire Chief, to call and inquire about the trucks.</p> <p>Alderman Randy Brejnik asked if Street Department has enough manpower and the right equipment to seal the cracks before winter.</p> <p>Alderman Randy Mann thinks the new streets need to be sealed first.</p> <p>Administrator Jonne Slemons advised Council the plans at this time are to seal cracks on streets that were completed the last two years first.</p> <p>Alderman Randy Mann asked why the boil order in Countryside East lasted so long.</p>

Administrator Jonne Slemons replied it was three boil orders instead of just one. The contractors had a couple of issues that required additional boil orders to be issued.

Mayor's
Comments &
Appointments

Mayor Todd Williams has no appointments at this time.

Mayor Todd Williams has noticed that Wichita, Kansas has several fire trucks on Purple Wave Auction site; he would like Jacob Denum, Fire Chief, to look at the equipment.

Mayor Todd Williams would like to use the text notification at Farmers Bank of Northern Missouri for any utility disruptions, such as boil orders etc.

Administrator Jonne Slemons advised Council that Leslie Groom has been taking care of text notifications, and disruptions will be added to items sent out on Community Connection at Farmers Bank of Northern Missouri. In addition the disruptions will also be posted on the City website.

Mayor Todd Williams has noticed several street signs that need straightened.

Mayor Todd Williams would like each department head to have a full inventory for 2017 and a list in December on what supplies they need for 2018.

Mayor Todd Williams talked to some residents in Daily Addition and an inquiry has been made on when the new street lights will be completed in Daily Addition.

Mayor Todd Williams would like to welcome Jacob Taylor to the City of Bethany.

Closed Session
Personnel

Motion made by Alderman Randy Mann to go into Closed Session for Personnel at 6:40 p.m. and seconded by Alderman Randy Brejnik.

Miles – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Open Session

Motion made by Alderman Gene Ishmael to go back into Open Session at 7:20 p.m. and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Ishmael – Aye

Adjourn

Motion made by Alderman Randy Mann to adjourn meeting at 7:21 p.m. and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik – Aye

Johns – Aye
Ishmael – Aye

Todd Williams, Mayor

ATTEST:

Nita Schroff, City Clerk