

REGULAR COUNCIL MEETING

June 18th, 2018

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16th Street, on Monday, June 18th, 2018 at 5:30 p.m.

Present: Williams, Crabtree, Brejnik, Mann, Johns

Absent: None

Others Present: Jonne Slemons, Nita Schroff, Jacob Taylor, Tara Walker, Stuart Johnson, Jerry Collins, Jan Johns, Allen Zimmerman, Carol Zimmerman, Ted Clemmons, and Phil Conger.

Meeting Called to Order Mayor Todd Williams called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.

Administrator Jonne Slemons requested to add to the agenda "Liquor License Renewal".

Mayor Todd Williams asked to approve of the amended agenda.

Motion made by Alderman Lance Johns to approve the amended agenda and seconded by Alderman Randy Mann.

Mann – Aye Johns - Aye
Brejnik – Aye Crabtree – Aye

Approve Bills Mayor Todd Williams called for a motion to approve or amend the bills.

Motion made by Alderman Randy Brejnik to approve the bills as presented and seconded Alderman Charles Crabtree.

Mann – Aye Johns - Aye
Brejnik – Aye Crabtree – Aye

Bills 6-18-18

ACCO	1,116.81	Constellation	41,612.20
ANR Pipeline Co	20,590.44	Ellis Tire	314.65
Baker & Taylor Inc	379.44	Fleet Services	4,022.16
Bethany Building Center	239.78	Greentouch Lawn	2,400.00
Carquest	470.72	Grundy Electric	456.75
Carter-Waters LLC	2,307.75	Harrison Co Sheriff	20.00
Central Bank	7,617.78	Heiman Inc.	116.90
Cintas	692.49	Hudlemeyer, Deana	80.00
City of Bethany	9,532.66	John Deere Financial	41.10

K-5 Window Cleaning	90.00	Petty Cash-Library	43.08
Kansas City Life Ins.	317.00	Prinsco	28.30
Maryville Typewriter	184.84	Quill Corp	234.90
MO Joint Mun Elect	300,617.75	Remmers Design	1,904.00
Municipal Emergency Service	74.20	Ricoh USA	228.56
Nail Excavating	28,064.80	Sanders Electric	527.32
Grit	16.95	SYNCB/Amazon	923.32
Good Housekeeping	12.91	The Armory	1,026.00
Birds & Blooms	14.98	Trenton Coca-Cola	1,485.36
Reminisce	12.49	Us Foodservice	1,277.84
Petty Cash	54.00	Woody's Outdoor	478.85

Total \$429,665.88

6-8-18

Rebekah D Turley	748.66	Jonne D Slemmons	2,320.27
Cathy M Johnson	1,031.81	Jaunita E Schroff	1,215.57
Jesse M Miller	601.78	Amber Hoyle	1,136.95
Randy W Jennings	895.94	Brandon T York	596.58
Robert W Russell	974.14	Leslie S Groom	891.82
Charlie D Bennett	882.08	Jacob R Taylor	1,228.26
Brian K Jennings	862.83	Brian S Groom	1,297.15
Lela A Stottlemeyer	332.68	Bryan E Holloway	1,249.38
Paul L Gard	1,063.07	Andrew J Alborn	1,016.23
Johnathan M Brown	926.41	Trevor A Place	976.30
Hailey J Carter	74.30	Jacob Denum	1,290.99
Gavin R Johns	338.49	Michael R Lykins	1,012.14
Maggie Jennings	76.12	Janee A Lehleitner	465.09
Hailey S Henry	143.52	Judith A Hinkle	108.65
Cole J Ellis	436.64	Linda L Sanders	221.96
Kenneth D Robertson	654.96	Jesse M Sanders	735.84
Brian J Willis	950.89	Ted G Clemmons	770.33
Toby J Puffer	837.83	Michelle L Schroff	1,067.11
Penny M Gardner	759.20	Ann M Kohler	343.01
Haylea M Doolittle	28.99	Curtis D Carlson	851.45
Michael Addison	631.15	Brianna R Stewart	148.37
Emily N Starmer	242.10	Madison L Nible	143.52
Elizabeth M Whitney	215.16	Randall J Mann	184.70
Randall G Brejnik	184.70	Lance Johns	138.52
Charles L Crabtree	184.70	Blake C Thomas	163.92
Tad M Shotten	145.45	Wyatt J Thomas	663.50
Paige L Peterson	216.81	Morganne G Sweat	45.31
Ethan B Billups	313.47	Griffin L Jennings	241.52
Madisyn J Lisle	282.59	Brooke E Blanton	148.62
Summer L Beaty	233.28	Collin S Haffey	177.28
Nicholas H Williams	205.29	Aleah S Squires	30.81
Alondra Dianas	243.72	Robert T Williams	269.36
Drayden W Antle	175.46	Brooklyn P Ellis	259.17
Cade M Davidson	121.91	Maci J Lisle	244.67
Kierra L Shelby	177.62	Julie S Barclay	192.01
Reagan G Quinley	224.73	Tryce T Marks	25.38

Total \$ 38,290.22

Approve Minutes
June 4, 2018

Mayor Todd Williams called for approval or correction of the Council Minutes of June 4, 2018.

Alderman Charles Crabtree asked if a person had to be living in the city limits to be on the IDA Board. Administrator Jonne Slemmons advised Council she confirmed with Attorney Tara Walker and City of Bethany doesn't require the individual to live in the city limits.

Motion made by Alderman Randy Mann to approve the minutes of June 4, 2018 and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

2018 Liquor
License Renewal

Mayor Todd Williams asked for approval of the 2018 Liquor License Renewal.

Motion made by Alderman Charles Crabtree to approve the 2018 Liquor License Renewal and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Resolution
2018-02

Assistant Administrator Jacob Taylor presented to Council Resolution 2018-02 approving an accounts receivable write off policy.

RESOLUTION 2018-02; APPROVING AN ACCOUNTS RECEIVABLE WRITE OFF POLICY, was read once by Mayor Todd Williams.

Motion made by Alderman Randy Mann to approve Resolution 2018-02 approving an accounts receivable write off policy and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Bill #1307

AN ORDINANCE AMENDING ORDINANCE 1283; PROVIDING NEW ESTIMATES OF REVENUE AND DISBURSEMENTS was read by title only by Mayor Todd Williams for the first reading.

Motion made by Alderman Randy Brejnik to approve the first reading of Bill #1307 and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Mayor Todd Williams read Bill #1307 by title for the second and final reading.

Motion made by Alderman Lance Johns to approve the second and final reading of Bill #1307 and to adopt Ordinance #1307 and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Public Input

Allen and Carol Zimmerman addressed the Council on a couple of issues. Carol Zimmerman informed Council the Street Contractor made a 6 to 7 inch drop off from the street and now they cannot mow clear up to the street. Allen Zimmerman stated to Council the street started cracking 6 weeks after the Contractor installed the new asphalt. The Zimmerman's explained the Street Department did fill the cracks last fall however the

cracks are still wide enough Allen Zimmerman can place his finger tips in the cracks. The couple presented pictures of the cracks and street edges.

The Zimmerman's also advised Council when the lights were installed last year their landscaping was destroyed. The Zimmerman's had always kept it mowed and now they are unable to maintain it because of damage. The Zimmermans had pictures to present to the Council of damage.

Mayor Todd Williams explained all asphalt will crack and streets need a good base to start asphalt with to prevent faster deterioration. Administrator Jonne Slemmons will speak with Randy Jennings, Street Superintendent and have him look into the concerns the Zimmerman's have presented.

Gene Ishmael commented dry weather will make cracks in asphalt.

Mayor Todd Williams responded the tax payers have paid a lot of money for the new streets and the City of Bethany needs to do yearly maintenance to keep them nice.

Mayor Todd Williams asked Allen Zimmerman how he liked the new lights in Broyles Addition. Allen Zimmerman informed Mayor and Council he and his wife do not like the lights. Mr. Zimmerman feels there are too many lights for the addition and the LED lights are too bright. Mr. Zimmerman explained he has cataracts and the light is hard on his eyes.

Gene Ishmael would like to request a street sign for Bartlett Street at 39th Street.

Gene Ishmael stated Bartlett Street is in very good condition.

Jerry Collins asked Council if the City is going to get the crack sealing machine back this year. Mayor Todd Williams replied the Street Department will inspect the streets and if they see a demand for the machine, the City will rent it again.

Administrator & Department Reports

Administrator Jonne Slemmons explained to Council the Gas Department is required by the State to have a DIMP Plan Manual and an O & M Manual plus Emergency Plan. These manuals have the procedures to follow in case of a gas leak or gas emergency. The cost to bring these required books up to date is \$2,000.00 each and the Gas Department will be responsible to maintain the manuals there after.

DIMP Plan Manual

The bid submitted for the DIMP Plan Manual from USDI is for \$2,000.00; Energy World Net and Spire Energy Inc. submitted no bid; and Ameren Gas and Summit Gas submitted no bids. The only bid submitted was USDI for \$2,000.00.

Motion made by Alderman Randy Mann to approve \$2,000.00 to USDI for the DIMP Plan Manual and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

O & M Plan and EOP Manual

The bids submitted for the O & M (Operations and Maintenance) Plan and EOP (Emergency Operation Plan) Manual was USDI for \$2,000.00; Energy World Net no bid submitted and North Assoc. of Natural Gas Operations no bid submitted.

Motion made by Alderman Charles Crabtree to approve USDI for \$2,000.00 to update the O & M (Operations and Maintenance) Plan and EOP (Emergency Operation Plan) Manual and seconded by Alderman

Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Move and Install
10,000lb. hoist

Administrator Jonne Slemmons submitted bids for the installation and move of a 10,000 lb. hoist from the Street Barn to the Gas Barn. The bids submitted is Myers Brothers for \$1,185.00; Miller Tool for \$1,525.48; and Mid Iowa Service for \$1,400.00.

Motion made by Alderman Randy Brejnik to approve Myers Brother for \$1,185.00 to move and install the 10,000 lb. hoist and seconded by Alderman Charles Crabtree.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Tasers

Administrator Jonne Slemmons advised Council the police cruiser sold on Purple Wave for \$6,200.00. The taser bid is \$7,988.00 and \$5,000.00 was budgeted for the purchase of new tasers. Council discussed the age and agreed the tasers currently issued are out dated. After further discussion the Council decided against using the \$6,200.00 from the sale of the police cruiser on the purchase of tasers for this year and to save that money as originally intended to go towards the purchase of a new police vehicle for 2019. Council agreed to pay for two of the 6 tasers from the \$5000.00 allotted in the 2018 budget and the remaining 4 to be paid out of the 2019 budget. Mayor Todd Williams stated the amount is within Administrator Jonne Slemmons authorization.

Street Paving
2019

Administrator Jonne Slemmons provided information to the Council on the amount of money in Sales Tax and Street Tax. The City has to add more streets to the current project or wait and use the funds for a smaller street project next year. Administrator Jonne Slemmons explained to the Council estimate is cost based on tonnage and streets haven't been measured. She will get the estimated cost from Herzog and have at the next meeting.

Building
Demolition

Administrator Jonne Slemmons told Council she has sent a letter to the property owner at 500 South 12th Street, Klaire Carr's son, Mr. Robin Rowell, regarding mowing and an upcoming assessment of the structure next Spring. Administrator Jonne Slemmons had received a message about the property but hasn't yet connected with Mr. Rowell.

Administrator Jonne Slemmons spoke to the son of the property owner on Oakland Avenue. The son advised she is very interested in giving the City the property if the city will not come after her at a later date. This property is scheduled to sell on the courthouse steps this year. The back taxes as of May were \$1,359.00.

Catwalk

Administrator Jonne Slemmons told Council she spoke to Derrick Fee with Red Rock concerning the estimated cost of the catwalk at 106 South 16th Street and Derrick Fee of Red Rock advised it is \$400.00. Derrick Fee has received the permit from DNR for removal of asbestos and Red Rock has begun demolition.

Property
Donation Policy

Administrator Jonne Slemmons would like to create a Property Donation Policy. A draft policy is enclosed in the packet for the Council to review. If the Council has no changes a Resolution will be created to allow the changes to the policy and be submitted at the next meeting.

Old City Lake
Dam

Administrator Jonne Slemmons talked to Shannon Howe of Howe Company and he reported approximately 60% of dirt work is completed on the Old City Lake Dam. We received the first pay application from Nail Excavation

LLC for \$34,918.65 for materials; pay application has been reviewed and approved by Howe Company.

Motion made by Alderman Lance Johns to approve the first pay application to Nail Excavating LLC for \$34,918.65 and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Appoint Assistant Administrator Administrator Jonne Slemons explained to Council an Ordinance 1268 was passed in July 2017 which requires the Assistant City Administrator to be appointed every April.

Motion made by Alderman Randy Brejnik to appoint Jacob Taylor as Assistant Administrator retroactive to April 2, 2018 and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Appoint Police Officer Administrator Jonne Slemons told Council the new officers have graduated from POST Training and will start work immediately. Administrator Jonne Slemons advised Council the Police Officers are required to be appointed.

Mayor Todd Williams asked for a motion to appoint Jesse Miller and Brandon York as City of Bethany Police Officers.

Motion made by Alderman Lance Johns to appoint Jesse Miller and Brandon York as City of Bethany Police Officers and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Administrator Jonne Slemons stated Council also needed to appoint Police Officers Trevor Place and Andrew Alborn retroactively from the date of hire.

Motion made by Alderman Randy Brejnik to appoint Trevor Place as City of Bethany Police Officer retroactive to his hire date (8-28-17) and seconded by Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Motion made by Alderman Lance Johns to appoint Andrew Alborn as City of Bethany Police Officer retroactive to his hire date (5-20-16) and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Nay

Johns - Aye
Crabtree – Nay

Mayor Todd Williams replied the votes have been cast and requested a motion pending legal advice.

Motion made by Alderman Randy Brejnik to table the tie break pending legal counsel and seconded by Alderman Charles Crabtree.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Waste Water
Treatment Plant

Administrator Jonne Slemons is asking authorization to pay the final Pay Application from Foley for \$726,094.41 and Snyder & Associates has submitted an invoice through 4-30-18 for \$17,115.28.

Motion made by Alderman Lance Johns to authorize payment to Foley for \$726,094.41 and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Motion made by Alderman Charles Crabtree to authorize payment to Snyder & Associates for \$17,115.28 and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

China King

Administrator Jonne Slemons told Council the owners from China King are in the process of buying the old Bank Northwest building. The original remodeling cost estimate was low and they now expect it to cost \$80,000.00. They have requested the Council consider a 50% reduction in property taxes at the new location for two years. The property taxes are currently \$5,880.24 a year. Mayor Todd Williams replied a plan needs to be in place to help businesses that want to expand. Administrator Jonne Slemons stated the City does have a utility incentive but will look at developing a policy to address property taxes.

Lake
Improvements

Administrator Jonne Slemons talked with Travis Burton of M & M Utilities and he reports the project is on schedule and work is progressing as planned.

Tesla Super
Charger Station

Tesla has been approved and Kenny Robertson, Electric Superintendent, has ordered the required transformer, which Tesla will pay for. Tesla is planning on starting work in October to December time frame.

New Phone
System

Administrator Jonne Slemons told Council the current budget included \$8,000.00 for replacement of our phone system. Jacob Taylor, Assistant Administrator, is developing language for a RFP and we will be going out for bids.

Dead Fish

Administrator Jonne Slemons advised approximately 50 dead fish were found at the New City Lake. The Department of Conservation believes it was the result of heat stroke, due to shallow nesting during the high temperatures.

Council Report &
Comment

Alderman Randy Brejnik said there are some weeds on 12th Street that need to be cut.

Alderman Randy Brejnik inquired when the Street Department will install a tube on 14th Street.

Alderman Lance Johns stated he had complaints about the 9th Street Bridge being rough.

Alderman Lance Johns would like Paul Gard, Motor pool, to get estimates on the 2003 Ford transmission repair.

Alderman Lance Johns stated he was approached concerning LED Street Lights for Taylor Street. Administrator Jonne Slemons will check with the

Electric Department to see if Taylor Street is included in any current project or needs to be added for future projects.

Mayor's
Comments &
Appointments

Mayor Todd Williams has no appointments at this time.

Mayor Todd Williams commented the Fire Truck auction on Purple Wave went too high for our budget and he will have Fire Chief Jacob Denum watch for other possible auctions for a new or used Fire Truck that will fit our needs.

Closed Session
Audit

Motion by Alderman Lance Johns to go into closed session for audit at 7:06 p.m. and seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Adjourn

Motion by Alderman Lance Johns to adjourn at 7:36 p.m. and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik – Aye

Johns - Aye
Crabtree – Aye

Todd Williams, Mayor

ATTEST:

Nita Schroff, City Clerk